



## Asset Management PinkVERIFY™

ITAM	General Criteria
ITAM-11-G-001	Does the tool have security controls in place to allow only authorized staff and users to view, open, modify, authorize and close asset records based on their role? -----
ITAM-11-G-002	Does the tool support the designating of fields as mandatory? -----
ITAM-11-G-003	Does the tool provide out-of-the- box reports and facilitate the development of flexible, ad-hoc report generation? -----
ITAM-11-G-004	Does the tool support the production of management and audit reports from historical records? -----
ITAM-11-G-005	Does the tool provide an audit trail for record information and updates? For example the ID's of individuals or groups opening, updating and closing records, and the date and time at which activities are performed. -----
ITAM-11-G-006	Does the tool automate the notification and escalation to keep users, staff and management informed of potential issues? -----
ITAM-11-G-007	Does the tool provide facilities within the tool database for archiving of closed records, and the deletion of records no longer needed? -----



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ITAM	Core Criteria
ITAM-11-C-001	Does the tool allow for different types of assets such as hardware, software licenses, mobile devices, documentation, etc.; and provide a unique identifier for each? -----
ITAM -11-C-002	Does the tool provide pre-defined and user-configurable asset attributes for each asset type? -----
ITAM-11-C-003	Does the tool facilitate asset controls for all asset types? For example: ownership information, location, security, access, check-in and check-out controls, restrictions and constraints, etc.? -----
ITAM-11-C-004	Does the tool facilitate the classification, risk and prioritization of all asset types, for example: standard vs. non-standard, business and disaster recovery classes, regulation and compliance classes, etc.? -----
ITAM-11-C-005	Does the tool allow for the recording of asset baseline records and the ability to compare updated asset records and against the baselines? -----
ITAM-11-C-006	Does the tool facilitate both manual and automatic (through discovery) creation and updating of hardware, software and mobile asset records, and does it allow for the documentation of discovery and update procedures and relate these to the appropriate asset and asset discovery tool? -----
ITAM-11-C-007	Does the tool facilitate the discovery and recording of hardware and mobile device configurations? -----



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ITAM	Core Criteria
ITAM-11-C-008	<p>Does the tool support the verification and comparison of actual asset discovery information against the records in the Asset Database and report any discrepancies?</p> <p>-----</p>
ITAM-11-C-009	<p>Does the tool facilitate the scan and storage of electronic versions of physical documentation, such as purchase orders, receipts, proofs of purchase, receipts, COA's, documents of destruction, etc.?</p> <p>-----</p>
ITAM-11-C-010	<p>Does the tool facilitate the storage of electronic and digital asset documentation and information?</p> <p>-----</p>
ITAM-11-C-011	<p>Does the tool facilitate the identification of asset relationships and the nature of those relationships? For example: documentation such as business justification, asset standards, purchase orders or compliance documents related to specific hardware or software asset records ; software asset records (licenses) that are installed on specific hardware assets, etc.</p> <p>-----</p>
ITAM-11-C-012	<p>Does the tool allow for the recording of contracts and vendor information and to relate this information to asset records?</p> <p>-----</p>
ITAM-11-C-013	<p>Does the tool support the identification and recording of specific legislation and compliance requirements related to assets, such as disposal regulations, privacy of personal information, contract dispute, external audit, etc., and the ability to relate these to specific assets or asset types?</p> <p>-----</p>
ITAM-11-C-014	<p>Does the tool enable the manual or automated capturing and migration of historical asset record data for all asset types? For example: Assets acquired from a merged organization, assets absorbed into a consolidated organization</p> <p>-----</p>



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ITAM	Core Criteria
ITAM-11-C-015	Does the tool support the tracking and scheduling for Asset contract renewals? -----
ITAM-11-C-016	Does the tool facilitate the lifecycle statuses of all asset types, such as: ordered, received, in storage, deployed, retired, and disposed, etc.? -----
ITAM-11-C-017	Does the tool facilitate different final disposition statuses, such as destroyed, sold, donated, lost or stolen, etc.? -----
ITAM-11-C-018	Does the tool provide or support workflow management capability to automate the lifecycle management of all asset types, including requesting, approving ordering and receiving, installing, relocation and removal and ultimately disposal? -----
ITAM-11-C-019	Does the tool allow for different types of software licenses, such as enterprise, network, named, concurrent, subscription, etc.? -----
ITAM-11-C-020	Does the tool facilitate the management and control of licenses, such as available for distribution, distributed and consumed, harvested for re-use, re-allocated, and end-of-license removal, etc.? -----
ITAM-11-C-021	Does the tool facilitate metering and usage of software licenses, the automatic ordering of additional licenses based on usage/inventory, the ability to identify under or over use of available licenses, and the ability to perform true-ups? -----
ITAM-11-C-022	Does the tool facilitate the harvesting of licenses and data-wiping from hardware and mobile devices prior to the removal of those devices from use? -----



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ITAM	Core Criteria
ITAM-11-C-023	<p>Does the tool facilitate the prevention of asset record updates to accommodate audit and control requirements? For example, the ability to ensure that no asset records are added, updated or removed from the time a notice of audit is received until the completion of the audit.</p> <p>-----</p>
ITAM-11-C-024	<p>Does the tool facilitate the identification of non-authorized software and hardware assets installed on the network?</p> <p>-----</p>
ITAM-11-C-025	<p>Does the tool facilitate the automatic removal of unauthorized copies of software and licenses?</p> <p>-----</p>
ITAM-11-C-026	<p>Does the tool allow for the recording of audit history and audit actions for all asset types?</p> <p>-----</p>
ITAM-11-C-027	<p>Does the tool facilitate tracking, categorization and monitoring of Asset cost details? For example: Hardware purchase, hardware maintenance, software purchase, software licenses, facility including utilities, personnel; Capital, operational, direct, indirect, fixed or variable costs</p> <p>-----</p>
ITAM-11-C-028	<p>Does the tool facilitate the allocation of asset costs across multiple departments, locations or costs centers</p> <p>-----</p>
ITAM-11-C-029	<p>Does the tool facilitate the linking of asset records to source content (licenses) residing in the Definitive Media Library (DML)?</p> <p>-----</p>



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ITAM	Integration Criteria
ITAM-11-I-001	<p>Does the tool support integration with external Bar-Code, QR and/or RFID scan readers and systems for the scanning, auto-registration and update, and inventory of assets?</p> <p>-----</p>
ITAM-11-I-002	<p>Does the tool facilitate the integration with incident management to enable the creation and maintenance of the linked relationships between asset records and associated incident records, to provide business criticality and impact indicators of failed assets?</p> <p>-----</p>
ITAM-11-I-003	<p>Does the tool integrate with request fulfillment to enable the creation of and maintenance of relationships between asset records and request records, to support the routing of requests, approval, and procurement and IMAC activities?</p> <p>-----</p>
ITAM-11-I-004	<p>Does the tool integrate with change and release management to enable the creation and maintenance of the linked relationships between asset records and associated change and release records; and the ability to create and link change records from within an asset record?</p> <p>-----</p>
ITAM-11-I-005	<p>Does the tool facilitate the prevention of changes/updates being made to an asset record without a corresponding request, change and/or release record; and the identification and reporting of unauthorized changes to assets?</p> <p>-----</p>
ITAM-11-I-006	<p>Does the tool facilitate integration with external discovery tools for the population and updating of asset records and attributes from multiple data points and sources; and enabling the ability to perform event monitoring of these assets?</p> <p>-----</p>
ITAM-11-I-007	<p>Does the tool facilitate integration and federation with Configuration Management Databases (CMDB) and the CMS to support the association of asset records and CI records?</p> <p>-----</p>



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INCIDENT	Integration Criteria
ITAM-11-I-008	Does the tool facilitate the integration with service catalog systems or module to support a user opening an asset request directly from the service catalog; and to enable the creation and maintenance the links between asset request records and the service catalog? -----
ITAM-11-I-009	Does the tool facilitate integration or federation with external systems to gather and provide asset and cost related information, and support the cost recording and reporting and facilitate charging of assets by department, location or cost center? For example: Human Resources, Finance, General Ledger, Procurement/Purchasing, etc. -----